

CITY OF MOUNT VERNON CITY COUNCIL MEETING AGENDA

January 25, 2017 7:00 p.m.

(Police Court Campus)

I. OPENING CEREMONIES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call of Councilmembers

II. APPROVAL OF MINUTES

- A. Approval of January 4, 2017 Study Session Minutes
- B. January 11, 2017 Regular Council Meeting Minutes

III. APPROVAL OF CLAIMS AND PAYROLL

- A. Approval of Period 13 2016 claims numbered 147861, 147864 148047 in the amount of \$532,347.32
- B. Approval of January 25, 2017 Claims numbered 148056, 148059 148238 in the amount of \$1,999,053.38
- C. Approval of January 15, 2017 payroll checks numbered 106457 106508, direct deposit checks numbered 59075 59270, and wire transfers numbered 599 & 600 in the amount of \$799,181.62

IV. REPORTS

- A. Committees
 - 1. Finance Committee
- B. Community Comments
- C. Councilmember Comments
- D. Mayor's Report
- E. Committee Agenda Requests

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

A. Presentation – Skagit Valley Tulip Festival Poster

(Cindy Verge, Executive Director of the Skagit Valley Tulip Foundation, will present the City with the 2017 Tulip Festival Poster and update Council on this year's upcoming events.) (required action – none)

(staff contact – Peter Donovan)

B. Approval of Arts Commission Appointment

(Staff is requesting the approval of the Mayor's reappointment of Sally Todd to the Mount Vernon Arts Commission {term to expire 12/31/2019}.) (required action – motion) (staff contact – Peter Donovan)

C. Presentation of CAFR Award to Finance Department

(The Certificate of Achievement for Excellence in Financial Reporting {CAFR} has been awarded to the City of Mount Vernon by the Government Finance Officers Association of the US and Canada.)

(required action – none) (staff contact – Mayor Boudreau)

D. Final Plat Approval for Twin Brooks Phase 5 (formerly Highlands West)

(Staff is requesting Council approve the final plat for Twin Brooks Phase 5. This subdivision will create 10 new single-family lots along with tracts for utilities, stormwater facilities, and critical areas over approximately 20 acres. The subject site is located on the north side of West Division Street between Skagit Highlands and Parkwood Estates. The property owner is PW Creek Inc. that is managed by Landed Gentry.)

(required action – resolution) (staff contact – Rebecca Lowell)

E. Parks and Recreation Update

(Mr. King will give the Mayor and Council an update on the Parks and Recreation Department.) (required action – none) (staff contact – Bill King)

F. Silver Arrow Bowman Lease Agreement Amendment

(Staff is requesting that Council authorize the Mayor to sign an amendment to the Silver Arrow Bowman agreement. The amendment addresses the boundary adjustment between Silver Arrow Bowman and Eagle Rock Challenge Course.)

(required action – motion) (staff contact – Bill King)

G. Eagle Rock Challenge Course Lease Agreement

(Staff is requesting that Council authorize the Mayor to enter into an agreement with Andrews Consulting LLC, dba Northwest Teambuilding for the operation of Eagle Rock Challenge Course.)

(required action – motion) (staff contact – Bill King)

H. Approval of SirsiDynix Agreement

(Staff is requesting Council authorize the Mayor to enter into an agreement with SirsiDynix. SirsiDynix is the library's integrated library system. This automated system will track items owned, orders made, bills paid and patrons who have borrowed items, plus provide a public interface to the Library's collection.)

(required action – motion) (staff contact – Bill King)

I. AWC Legislative Priorities

(staff contact - Mayor Boudreau)

(Mayor Boudreau will finalize with City Council the City's 2017 Legislative Priorities that are being presented during the Association of Washington Cities Legislative Action Days.) (required action – motion)

J. Out of State Travel Request – Finance Department

(Staff is requesting that Council approve two employees of the Finance Department to attend the annual Eden Conference in San Antonio, TX.) (required action – motion)

(staff contact – Doug Volesky)

K. Approval of Agreement for the Skagit County Interlocal Drug Task Force (SCIDEU)

(Staff is requesting that Council authorize the Mayor to enter into an agreement for the Skagit County Interlocal Drug Task Force. This interlocal cooperative agreement is with the City of Anacortes, City of Burlington, City of Sedro Woolley, San Juan County, Skagit County, Swinomish Tribal Police and Washington State Patrol.)

(required action – motion)

(staff contact - Chief Jerry Dodd)

L. Professional Services Agreement with Transportation Solutions, Inc.

(Staff is requesting Council authorize the Mayor to enter into a professional services agreement with Transportation Solutions, Inc. to provide traffic concurrency evaluations per MVMC 14.10 and other transportation services.)

(required action - motion)

(required action – Ana Chesterfield)

M. Professional Services Agreement with Land Development Engineering & Surveying, Inc.

(Staff is requesting Council authorize the Mayor to enter into a professional services agreement with Land Development Engineering & Surveying to provide engineering plan review and Inspection services based on workload and targeted goals for plan review turnaround timelines.)

(required action – motion)

(staff contact - Ana Chesterfield)

N. Project Completion Acceptance – Influent Pumping Station Bar Screen Installation Project 15-19

(Staff is requesting Council accept the Influent Pumping Station Bar Screen Installation Project at the Wastewater Treatment Plant. The project was completed by Razz Construction on January 13, 2017, in accordance with plans and specifications with no adjustments.) (required action – motion)

(staff contact – Mike Love)

O. Approval of Supplement No. 1 to the Local Agency Agreement with WSDOT for the College Way SR 538 at I-5 Lane Capacity Improvements

(Staff is requesting Council authorize the Mayor to enter into Supplement No. 1 to the Local Agency Agreement with Washington State Department of Transportation to authorize right of way acquisition funding for the College Way Lane Capacity Improvement Project in the amount of \$296,146.)

(required action - motion)

(Staff contact – Mike Love)

COMMITTEE MEETINGS

Finance

6:00 p.m.